

# ALLPLAN ALLFA

## MODULE OVERVIEW



Allplan Allfa is a browser-based CAFM solution that meets highest demands in infrastructural and technical facilities management. The software has a wide array of individually selectable specialist modules for the different aspects of building management. Thereby you cover all upcoming tasks with a single solution. Due to comprehensive evaluation functions and a central database along with an integrated history, Allplan Allfa is the ideal tool for monitoring data and costs as well as fulfilling the legal requirements.

## ALLPLAN ALLFA – THE BASIS

### ALLPLAN ALLFA WEB

#### Web-based access to Allplan Allfa

- > Location-independent access to the Allplan Allfa database via intranet and internet
- > Graphical display and evaluation of information as well as online search, incl. reporting
- > Creation of structures or editing of existing structures and data
- > Browser support, no local installation required
- > Efficient management of all property-, building- and facility-related information
- > Management and documentation of the organisational structure, surfaces, spaces, use, equipment, staff
- > Simple documentation of relevant data for building ecology such as wall construction
- > Capturing of not clearly assigned spatial systems such as heating, air-conditioning and fire alarm systems

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### ALLPLAN ALLFA TT

#### The working environment for admins

- > Structured and standardized data management via catalogs
- > Object-oriented selection and display of data
- > Complementing additional information such as cost centers, cost distribution or substructure areas used in cleaning cost calculation
- > Execution of bulk-data operations
- > Database interface ADE for simple data import and export

# EXTENSIONS

## ALLFA WEB REPORT

### The module for professional web-based report creation

- > Create and manage reports and analyses user-friendly
  - > Web-based creating and layouting of report templates
  - > Integrated scheduler for timebased, automated planning and sending of reports
  - > Create real-time reports via ad hoc reporting
  - > Web-based repository for centralised storage of reports and templates
  - > Detailed access rights for reports
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## ALLFA FORM DESIGNER

### The module for creating and editing the Allplan Allfa interface

- > Design Allplan Allfa according to your requirements
  - > Ease of use via drag&drop
  - > Allfa Form Designer is available as a web solution and therefore requires no local installation
  - > Comprehensive user and version concept
  - > Create customized views of your data and make them available for selected groups, based on user privileges
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## ALLFA PROCESS

### The workflow module for Allplan Allfa

- > Mapping of customer-specific work processes with access to stored data
  - > Direct access to the Allplan Allfa database via the internet
  - > High degree of adaptability thanks to graphical editor
  - > Comprehensive user and version concept
  - > Allfa Process is available as a web solution and does not have to be installed locally
  - > Scope of delivery: Web application including a standard service workflow
  - > Ideal for items like a central helpdesk or maintenance & service management
  - > Allfa Process contains the module Allfa Form Designer
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## ALLFA INTELLIADMIN

### Administration of users, user groups and user rights

- > Simple creation of users
  - > Definition and creation of detailed user groups and corresponding user rights
  - > Clear limits for viewing and editing rights
  - > Storage and management of access rights in the database
  - > Optimized protection against unauthorized access to data, across the system and across modules
  - > Assignment of rights down to field level
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## ALLFA DOCUMENTS

### The IT-supported archiving system

- > Management of plans and documents in tamper-proof PDF/A format
- > Access assignment and control of access rights through integration in the Allplan Allfa database
- > Clear document status based on CheckOut/CheckIn function and different processing status
- > Clear classification due to site log book structure, comprehensive search function and keyword catalog
- > Allocation of several files to one document

## ALLFA PLUS

### **The comfort package for Allplan Alfa**

- > Comprehensive catalog for basic functions, e.g. risk symbols, IT equipment, furniture, technical facility symbols and electrical symbols
  - > Predefined reports for queries based on e.g. floor cleaning area, cleaning type and cycle of rooms and area distribution
  - > Management of cleaning services
  - > Filter for database queries, e.g. by rooms without occupancy type, frequency of characteristics used in the catalog or search by text patterns in the label field
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## ALLFA VARIANTS

### **Planning variants and history**

- > Optional extension
- > Display of former phases in the buildings and their substructures depending on time and space
- > Management of individual, flexible, freely-definable time phase formation and changes
- > Retrospective overview of companies, departments, employees, technical structures and cost centers
- > Storage of historical data supports forecast and planning
- > Better basis for decision-making in company restructuring
- > Support for relocation lists, analysis of new acquisitions, disposal lists, updating of telephone lists and address information

## SPECIALIZED MODULES

## ALLFA WEB INFO

### **Web-based working environment**

- > Read-only access to Allplan Alfa database via intranet and internet
  - > Graphical display and online search, incl. reportings
  - > Browser support, no local installation required
  - > The optimal information solution for your company
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## ALLFA CLEANING

### **The integrated solution for maintenance cleaning**

- > Optional extension
- > Cleaning categories incl. services and frequency
- > Fast definition of cleaning thanks to bulk update functions
- > Creation and management of cleaning contracts
- > Creation of service specifications for tenders
- > Monitoring of costs
- > Pro-rata distribution of cleaning costs

## ALLFA INVENTORY

### Collection and inventory with barcode scanner

- > Combined hardware and software solution, integrated in Allplan Allfa
  - > Identification of recorded objects on initial inclusion, inventory, or documentation of checks
  - > Automatic assignment of newly recorded equipment to the corresponding rooms possible
  - > Entry of equipment status
  - > Comparison and check of recorded data for new or missing equipment
  - > Inventory based on separate article catalog available in Allplan Allfa
  - > Easy and customized addition of input fields for expanding the input range
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## ALLFA KEYS

### Key management

- > Solution integrated in Allplan Allfa for the management and storage of keys and locks
- > Structured work processes for key issue and return, as well as lock installation and removal
- > Automatic documentation of work processes for comprehensive administration (history)
- > Numerous analyses and reporting functions
- > Overview of employee access rights (access administration)
- > Management of key plans by mapping relationships between employee, room, door lock and key

## INTERFACES

### ALLFA SYNC FOR ALLPLAN

#### The interface for bidirectional data exchange

- > Attribute assignment for rooms and equipment, as well as occupancy and employees in Allplan Architecture
  - > Input of any Allplan Architecture attributes
  - > Access to special FM lists within the Allplan Architecture schedules
  - > Import and export of data in XLS format
  - > Use of Allplan Allfa structures and data via offline and online catalogs
  - > Assignment of equipment of all types and for all occupancies
  - > Bidirectional replication of Allplan Architecture data with the Allplan Allfa database
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### ALLFA SYNC FOR AUTOCAD

#### The interface for bidirectional data exchange

- > Attribute assignment for equipment and rooms in AutoCAD and AutoCAD Architecture
  - > Assignment already in the planning phase
  - > Creation of intelligent objects with assignment in the building hierarchy
  - > Analysis of room polygons, blocks and Xrefs
  - > Bidirectional replication of AutoCAD data with the Allplan Allfa database
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### ALLFA REAL INTERFACE

#### The SAP interface

- > Flexible configuration based on your requirements and the modules used
- > Connection possible e.g. to SAP R/3 modules CO (Controlling), FI (Financial Accounting), HR (Human Resources), PM (Plant Maintenance), RE (Real Estate)
- > Direct access to SAP data
- > Strict data separation thanks to predefined read and write authorizations
- > Automated processes enable high-quality, up-to-date data
- > Optional direct information service on a defined key date

## ALLFA MAXIMO

### Maintenance, warehouse and resource management

- > Mapping of all processes in maintenance, from order management during procurement, maintenance and inspection through to disposal of systems
  - > Integrated workflow enables automation of maintenance processes
  - > Fully web browser-based client application that does not require additional installations
  - > Integration of the system in the existing Allplan Alfa environment
  - > Automated replication of all relevant objects such as building, equipment, catalogs and personnel data
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## ALLFA LDAP

### Connection to LDAP User Administration

- > Online verification of LDAP users
- > Import of LDAP structures
- > Integrated in the Allplan Alfa Admin module

Current system requirements can be found at [allplan.com/info/sysinfo](https://www.allplan.com/info/sysinfo)